



OFFICE OF THE COLLEGE REGISTRAR

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Room R-301 Miami, FL 33176
Telephone (305) 237-2206
Email Address registrar@mdc.edu

REQUEST TO PREVENT DISCLOSURE OF DIRECTORY INFORMATION UNDER FERPA

Form with fields: Last Name, First Name, Middle Initial, Student ID, Birthdate (MM/DD/YYYY), Request Effective Year/Term

The items listed below are designated as "Directory Information" and may be released at the discretion of Miami Dade College only if the requestor can demonstrate legitimate need.

Under the provisions of the Federal Family Educational Rights and Privacy Act (FERPA) and Florida State Statute, students have the right to withhold the disclosure of any or all the categories of "Directory Information" listed below.

- 1. Please consider very carefully the consequences of any decision by you to withhold any category of "Directory Information".
2. The College will honor your request to withhold any of the information categories listed below but cannot assume responsibility to contact you for subsequent permission to release them.
3. Please note: completion of this form will not prevent disclosure of personal information when in compliance with a judicial order or lawfully issued subpoena.

MDC is only allowed to disclose the following "Directory Information:" Student's name, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees and awards received, and enrollment status (i.e., full-time/half-time/not enrolled).

If, after careful consideration, you wish to prevent disclosure of any of the following, please mark the appropriate box(es) and sign and date the document, below.

DIRECTORY INFORMATION - DO NOT DISCLOSE

- 1. [] STUDENT'S NAME
2. [] MAJOR FIELD OF STUDY
3. [] PARTICIPATION IN OFFICIALLY RECOGNIZED ACTIVITIES AND SPORTS
4. [] WEIGHT AND HEIGHT OF MEMBERS OF ATHLETIC TEAMS
5. [] DEGREES, HONORS AND AWARDS RECEIVED
6. [] ENROLLMENT STATUS

STUDENT'S SIGNATURE

DATE