I got dropped from my class! Now what do I do?

You could have been dropped from your class for several reasons:

1. ***Not being COMPLIO-compliant***

   If you are not COMPLIO-compliant, you will be dropped and will not be placed again into the clinical course.

2. ***Over class size for clinicals***

   In this case, advisor will place you in another class; no action is needed on your behalf.

3. ***Non-payment reason***

   In this case, provide a plan of payment in order to be re-enrolled; you have 24-48 hours to complete payment; if not paid, you will be dropped from your courses again. You will lose access Canvas and all materials to your class.

4. ***Your course section was closed***

   You will be moved into another class, so no action is needed on your behalf.

I don't know my schedule. Help!

Option 1: Click on Student Portal from the website or app. Log onto your MDConnect. Click on weekly schedule. Click on list view mode. Click on refresh calendar.

Option 2: Please download this app if you have not already. Log on to My MDC App and you will be able to access your schedule

Option 3: Click on Student Portal. Click on Navigate Student. Click on Courses or Calendar.

Option 4: Check your Fee invoice on MDConnect.

I want to request a change in my clinical schedule. What can I do?

All students must be prepared for clinical rotations that can be re-scheduled to any day of the week (including Sunday-Saturday), and any time of the day or evening from 7AM-11PM. Students are not guaranteed a particular site, day of the week, time frame, or faculty member until the first day of the clinical rotation.

The College follows the health care partner-established schedules for clinical placements, so changing your clinical schedule is complicated. It takes you out of step with your cohort, and clinical selections are very limited. For this reason, exceptions are rarely made.

Should you need to request a change due to extenuating reasons, please include your name and student ID and the rationale for your change in clinical time.

For the Generic Track in Homestead, send an email to avieyra@mdc.edu

For the Generic Track (FT & PT) and Mount Sinai Scholars, send an email to kmuniz@mdc.edu & sreeves@mdc.edu

For the AO/LPN/ Transitional track, send an email to lperez18@mdc.edu

For the BSN track, send an email to cbethea@mdc.edu

What do I need to do to be COMPLIO-compliant?

Complio Support: 1-800-200-0853

Order drug screening:

Place New Order under Complio.

The password for the new order is drsc35.

Background Check: www.ibrinic.com/mdc/select

1st Time: Click on AHCA & FDLE / 2nd Time: Click on Continuing Nursing Students.

The Student Health Record Form must be stamped and completed by a PCP with your results.

Click on full COMPLIO packet here.

I didn't do well on my test. Now what can I do?

There's a lot you can do! First, reach out to your professor.

There's also tutoring available:

Click on link to make an appointment online for tutoring: https://www.mdc.edu/learning-resources/tutoring-labs-technology/make-an-appointment/ (for nursing concepts, study skills, math, and writing assistance)

Please reach out to your Skills Lab professor for assistance.

Please reach out to Dr. Kelly Hernandez for individualized assistance for a study plan at Khernan1@mdc.edu and/or 305-237-4364

Please reach out Dr. Heather Brathwaite hbrathwa@mdc.edu for mentoring and personal wellness counseling.

Oh no! I failed my course. What do I do?

When students are unsuccessful in a course in the nursing program, they are mandated to complete a SMART Plan. SMART stands for Specific, Measurable, Achievable, Realistic (or Relevant), and Timely. The SMART Plan can take the form of remediation exercises such as attending tutoring sessions, filling out a weekly schedule, completing ATI assignments, or reflecting on changes in study habits and time management. Dr. Kelly Hernandez khernan1@mdc.edu is the contact for SMART Plans.

Please note that you are not eligible for a SMART Plan if you receive(d) a dismissal notice. SMART Plans are created for students who are *eligible* to repeat a class. Once completed, students can be re-enrolled in the class, if they hadn't been previously dismissed from the program.

I want to change tracks. What do I need to do?

Usually the only track change allowed is due to academic probation; in this case, some students have changed from the RN track to the LPN one.

Students who demonstrate an academic need to transfer to a different option within the Benjamín León School of Nursing will be considered on an individual condition and space-available basis.

I haven't gotten a reply yet from my professor or chair.

Please allow staff and faculty 48 hours to reply to your emails. After 48 hours, please follow-up with front desk at 305-237-4101. Those 48 hours do not include holidays or weekends.

What am I supposed to do with SharkPack? Opt in or out?

For all the details on the SharkPack, go to https://www.mdc.edu/sharkpack/

To pay considerably less, opt in, but the materials are all digital period. To pay out of pocket, opt out of Shark Pack, but you will pay for all materials both digital and in paper form.

What must I do to graduate?

Pre-Graduation Tasks: View your Advisement Report

Log onto your MDConnect.

Click on My Academics.

Click on View my advisement report.

View Category on your advisement report; it must say *Satisfied*.

Application for Graduation

Please download this form and complete in its entirety. Use one application per program. Complethttps://www.mdc.edu/media/mdc/advisement/documents/application-for-graduation.pdf

For assistance with graduation, email graduation@mdc.edu

How to resolve holds on your account

Go to https://www.mdc.edu/registration/ and look under RESOLVING COMMON REGISTRATION ISSUES

This has even more information on the most common holds:

https://www.mdc.edu/student-financial-services/financial-holds/default.aspx

This is a common hold to take care of:

https://www.mdc.edu/student-financial-services/tuition-fees/foa/default.aspx

Am I still in program after failing classes?

If a student fails the same course twice or fails three different nursing courses by earning

a "D," "F," "U," or "W," the student is dismissed from the nursing program.

But what if I do a grade petition for my last failed class? If approved, am I still dismissed from the program?

When a student is programmatically dismissed (e.g., failure to meet academic progression or integrity standards) and subsequently submits a Student Petition through the Dean of Students office, the initial dismissal remains in effect, *even if the petition yields a favorable outcome for the student***.**

Are there scholarships for RN & LPN students?

Check out these two sites for scholarships:

https://www.mdc.edu/nursingadmit/generic-full-time-medical-campus.aspx

https://www.mdc.edu/financialaid/scholarships/

You can also ask your chairperson about available scholarships.

Can I take a break from nursing school and for how long?

Taking a break from school is not recommended because the program is lockstep; however, sometimes extenuating circumstances arise. Students who are not currently enrolled in the nursing program cannot be out for more than 18 consecutive months.

How can I re-enter the program after being out?

Students out of the nursing program longer than 18 months need to re-apply to both the College and the nursing program through the New Student Center, or the student will be dismissed from the ASN program.

Does the ASN program fall under the scope of the Money-Back Guarantee initiative?
Yes. For more information, click this link: https://www.mdc.edu/moneyback/

Do I have to dress in my nursing uniform while on campus even if I don't have clinicals, lectures, or a lab that day?

Yes, it is a way of identifying you as part of the nursing program. Wear it with pride!